

West Allis-West Milwaukee PTA Council

1205 S. 70th Street ♦ West Allis, WI 53214



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www.wawmptacouncil.org

Greetings,

You are invited to participate in the West Allis West Milwaukee PTA Council Training Vendor Fair to be held Saturday August 1st from 8 am to 12:30 pm. Set up will begin Saturday at 7:00 am and must remain until 12:30 pm; cleanup must be complete by 1 pm.

WA-WM PTA Council Training is an informational day for our local unit PTA members. The non-refundable booth fee is \$25.00 + a raffle basket.

The following rules and regulations must be followed:

1. All exhibitors are expected to keep their area clean and neat at all times.
2. Exhibitors must not leave before the fair close.
3. Parents are responsible for children's actions; there is no childcare available. Smoking and alcoholic beverages are not permitted in the school or on the school grounds.
4. No reservations for the show will be accepted without payment in full.
5. Booth spaces are non-transferable by EXHIBITORS.
6. It is understood that the School District of West Allis and all its employees, the WA-WM PTA Council Committee and all those connected with the fair and PTSA, shall be held harmless and relieved of any responsibility connected with Exhibitors damages, liabilities, and losses.
7. Applications accepted on a first come first serve basis until full. We will be using the postmark on envelopes as our guide.
8. You may not pack up and leave before 12:30pm or you will not be invited back next year.
9. Attendee will be present from all 19 PTAs in West Allis and the event is open to outside PTAs to attend also. There will be multiple times during the day when they will visit the vendor fair.

**** Exceptions to these rules will be at the discretion of the WA-WM PTA Council only.

If you have any questions, please feel free to contact Heather Justham at (414) 750-1285.

Sincerely,

Heather Justham; Treasurer

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**WA-WM PTA COUNCIL
TRAINING AND VENDOR FAIR
2015 Application**

PLEASE COMPLETE APPLICATION and send payment to address listed above.
(Please Print)

Contact Name(s):
Company Name:
Product/Service:
Address:
Phone:
Email:

Do you need an electrical hookup? yes no

Booth Fee: _____ number of spaces X \$25.00=\$_____

Total Amount enclosed = \$_____

Please make checks or money orders payable to WAWM PTA COUNCIL. Please do not send cash.

I understand and agree to the rules and regulations that the WA-WM PTA Council has provided.

Signed: _____ Date: _____